

Parchment Transcript Report

Prepared for: Louisiana Tech University on 02/01/2024

DID#: [REDACTED]
Parchment Student ID: [REDACTED]
Student SSN: [REDACTED]
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Kelly Brooks



Kelly Brooks, Registrar

Student Name:	[REDACTED]
Student ID:	[REDACTED]
Date of Birth:	XXXX-05-26
Student Address:	[REDACTED]

Capella University	
PO BOX 211563	
Dallas, TX 75211	
Tel: 8882273552	Fax: 6129775060

Degrees Awarded

Degree: Bachelor of Science
 Program: BS in Business FP
 Specialization: Specialization in Business Administration
 Confer Date: 2023-07-31

Transfer Quarter Credits

Total Undergraduate Career Credits Awarded in Transfer:	124.500
Transfer Credit from McHenry County College Eligible Toward Applied Toward BS in Business FP	
Course Trans GPA: 0.000	Credits: <u>Eligible</u> 27.000
Transfer Credit from Elgin Community College Eligible Toward Applied Toward BS in Business FP	
Course Trans GPA: 0.000	Credits: <u>Eligible</u> 24.000
Transfer Credit from Western Governors University Eligible Toward Applied Toward BS in Business FP	
Course Trans GPA: 0.000	Credits: <u>Eligible</u> 58.500
Transfer Credit from Washtenaw Community College Eligible Toward Applied Toward BS in Business FP	
Course Trans GPA: 0.000	Credits: <u>Eligible</u> 15.000

Crs ID	Course Title	Competency	CrAtt	CrE	Grade/Performance
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Beginning of Undergraduate Record

Winter Quarter 2022
 Program: BS in Business FP
 Plan: Specialization in Business Administration
 BUS-FPX 3007 Developing a Business Perspective Non-Performance
 Repeated: Repeat - Excluded from Program

Spring Quarter 2022
 Program: BS in Business FP
 Plan: Specialization in Business Administration
 BUS-FPX 3007 Developing a Business Perspective Proficient
Explain the underlying principles of successful businesses
Explain the skills and characteristics of an effective team
Examine ethical principles associated with the field of business
Communicate in a manner that is scholarly, professional, and consistent with expectations for the field of business
Solve business problems using critical thinking and effective decision making
 Repeated: Repeat - Included in Program

Summer Quarter 2022
 Program: BS in Business FP
 Plan: Specialization in Business Administration

Crs ID	Course Title	Competency	CrAtt	CrE	Grade/Performance
Summer Quarter 2022					
BUS-FPX 3012	Fundamentals of Leadership	<i>Communicate professionally and effectively</i> <i>Apply accepted leadership practices and behaviors</i> <i>Analyze leadership traits and styles</i>			Distinguished Distinguished Proficient
BUS-FPX 3062	Fundamentals of Finance	Repeated: Repeat - Excluded from Program			Non-Performance
BUS-FPX 3062	Fundamentals of Finance	<i>Apply financial computations and processes</i> <i>Communicate effectively and professionally</i> <i>Analyze financial environments and concepts</i>			Distinguished Distinguished Distinguished
Repeated: Repeat - Included in Program					
Fall Quarter 2022					
Program:		BS in Business FP			
Plan:		Specialization in Business Administration			
PM-FPX 3000	Principles of Project Management	<i>Evaluate project management methodologies and frameworks</i> <i>Communicate effectively</i> <i>Evaluate the significance of project management benefits to business and IT projects</i> <i>Explain project management documentation to support business or IT projects</i>			Proficient Distinguished Proficient Basic
BUS-FPX 4024	Customer Behavior	<i>Assess the managerial application of customer behavior concepts</i> <i>Analyze consumer behavior</i> <i>Assess the role that customers assume to acquire, consume, and dispose of products and services</i>			Proficient Distinguished Distinguished

Winter Quarter 2023
 Program: BS in Business FP
 Plan: Specialization in Business Administration
 BUS-FPX 3050 Fundamentals of Organizational Communication Distinguished
Apply fundamental principles of organizational communication
Analyze business communication situations
Analyze the interrelationships of communication within organizational systems
Communicate effectively and professionally
Analyze the application of ethical principles in organizational communication

BUS-FPX 4060 Financial Accounting Principles Proficient
Communicate the effects of business events on an organization's financial structure
Apply accounting principles as the language of business
Analyze the relationship between business events and accounting

Spring Quarter 2023
 Program: BS in Business FP
 Plan: Specialization in Business Administration

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CrS ID	Course Title	Competency	CrAtt	CrE	Grade/Performance
Spring Quarter 2023					
PHI-FPX 1200	Philosophy of Problem Solving	<i>Develop problem solving skills</i>			Distinguished
		<i>Apply problem solving skills and behaviors to a variety of situations</i>			Distinguished
		<i>Analyze factors that contribute to professional presence</i>			Proficient
		<i>Adapt skills to support a successful learning experience and career</i>			Distinguished
		<i>Compose text that articulates meaning relevant to its purpose and audience</i>			Distinguished
BUS-FPX 3022	Fundamentals of Supply Chain Management	<i>Assess how to improve supply chain efficiencies</i>			Distinguished
		<i>Analyze supply chain systems to meet customer demands</i>			Proficient
		<i>Examine how a supply chain supports an organizational strategy</i>			Distinguished
		<i>Communicate in a professional manner that is consistent with the expectations for supply chain managers and participants</i>			Proficient
BUS-FPX 4070	Foundations in Finance	<i>Evaluate the financial health of the firm</i>			Distinguished
		<i>Maximize shareholder wealth</i>			Distinguished
		<i>Evaluate optimal capital structure</i>			Distinguished
		<i>Strategically manage global financial environment</i>			Distinguished
		<i>Evaluate capital expenditure investment projects</i>			Distinguished
BUS-FPX 4801	Ethics and Enterprise	<i>Apply evaluation principles of various financial instruments</i>			Distinguished
		<i>Evaluate organizational policy within the framework of ethical standards</i>			Proficient
		<i>Convey purpose, in an appropriate tone and style, incorporating supporting evidence and adhering to organizational, professional, and scholarly writing standards</i>			Proficient
		<i>Assess the impact of corporate social responsibility policy</i>			Distinguished
BUS-FPX 4993	Business Capstone Project	<i>Evaluate the parameters for ethical decision making in 21st century multi-cultural business environments</i>			Distinguished
		<i>Employ high-performance business management techniques</i>			Distinguished
		<i>Plan strategically</i>			Distinguished
		<i>Participate collaboratively and respectfully</i>			Distinguished
		<i>Solve problems within professional standards</i>			Distinguished
		<i>Use appropriate financial models and principles</i>			Distinguished
		<i>Communicate effectively</i>			Distinguished
		<i>Create organizational value</i>			Distinguished
Total Program Points (PP)			PP Alt	PPE	
			92.2	34.5	

End of Transcript

Capella University
225 South Sixth Street, Ninth Floor
Minneapolis, MN 55402
1.888.CAPELLA (227.3552)
www.capella.edu FICE = 032673

Name Change

This institution was formerly known as The Graduate School of America. On June 1, 1999, the name of the institution was changed to Capella University.

Accreditation

Capella University is accredited by the Higher Learning Commission (hlcommission.org)

Academic Calendar and Credits

Capella University operates on a quarterly academic calendar, with four 10-week quarters per calendar year. The Carnegie standard of 30 hours per credit is used to determine the number of quarter credits assigned to each course. Thus, a 4-credit course is approximately 120 hours of didactic instruction, reading, writing, projects and associated preparation. Prior to November 12, 2001, all courses taken at Capella were listed under the quarter in which the course ended. Effective November 12, 2001, all courses taken at Capella are listed under the quarter in which the course began.

FlexPath

This direct assessment delivery model assesses performance to established competencies. A competency is the knowledge, skills, abilities, and professional attributes required to successfully perform a task in a given context. At Capella University, courses are designed based on the competencies necessary to demonstrate a program's learning outcomes. No credits, grades or quality points are assigned in FlexPath programs. Learners enrolled in FlexPath programs receive competency evaluations in lieu of traditional letter grades. Degree progress is measured through a program points system and minimum level of performance achievement.

FlexPath Performance Scale

Distinguished Earned for course work that demonstrates mastery of the published competencies at a level exceeding course expectations as defined in the course syllabus or course learning plan.

Proficient Earned for course work that demonstrates mastery of the published competencies at a level meeting course expectations as defined in the course syllabus or course learning plan.

Basic Earned for course work that demonstrates published competencies at a level of performance minimally meeting course expectations as defined in the course syllabus or course learning plan.

Non-performance Earned for course work that demonstrates published competencies at a level which does not meet course expectations as described in the course syllabus or course learning plan.

Grading System

Letter grades are provided for GuidedPath courses taken at Capella University. Capella University uses a four-point grading system. As of January 28, 2008, grade point average is reported separately for graduate and undergraduate Capella course work. Prior to January 28, 2008, one cumulative grade point average was reported for Capella course work.

Grades

	Quality Points
A High involvement, substantive participation, exceeded expectations.	4
B Active and knowledgeable participation, met expectations.	3
C Adequate and competent participation, minimally met expectations.	2
D Undergraduate only - limited participation, marginally met expectations.	1
F Limited, minimal or no participation, did not meet expectations; also used when an I grade was assigned. 0 and course requirements were not met by the end of the next quarter.	0

Grades Not Affecting Grade Point Average

CC (Credential Credit) Assigned to credit awarded based on documentation of successful attainment of a specific credential.

HD (Disaster Hold) Assigned to courses for learners who must discontinue a course due to a nationally recognized disaster.

HM (Military Hold) Assigned to courses during which learners have been called to active duty; serves as a placeholder until they return to the course.

I (Incomplete) Indicates that the course requirements have not yet been fulfilled.

IP (In Progress) Assigned to comprehensive examination or dissertation courses for which learners require additional quarters to complete the components of the course. Also assigned to some internship and practicum courses.

IS (Incomplete) Indicates that the course requirements have not yet been fulfilled for a satisfactory/not satisfactory course.

MW (Military Withdrawal) Assigned to courses from which the learner has been withdrawn due to active duty. Prior to June 2009, these are reflected as grades of W.

NC (No Credit) Assigned to courses prior to April 1, 2003.

NG (No Grade) Assigned to comprehensive examination or dissertation courses for all course registrations subsequent to the initial registration, or to course registrations for which the registrar has determined that due to university curricular changes "NG" is the appropriate final grade. Also assigned to some internship and practicum courses.

NP (Non-participation) Assigned to courses prior to April 1, 2003.

NR (No Record) Assigned to courses awaiting official grade from instructor.

NS (Not Satisfactory) Limited, minimal, or no course participation and/or materials did not meet expectations. Also used when an IS grade has been assigned and course requirements were not met by the end of the following quarter.

PC (Petition for Credit) Assigned to courses for which learners successfully petitioned for credit of previous educational or work experience.

R (Required) Assigned to doctoral dissertation courses at the successful conclusion of each quarter's course.

S (Satisfactory) Active and knowledgeable course participation, materials met expectations. Equivalent to a grade of B or better for graduate and equivalent to a grade of C or better for undergraduate courses.

VR (Verified Residency) Assigned to completed residency requirements.

W (Withdrawal) Assigned to a course dropped by the learner within the authorized time period.

Withdrawal and Incompletes

A learner may drop a course during the first twelve calendar days of the course without transcript notation. If a learner drops a course on or after the thirteenth calendar day of the course through the last day to withdraw will be assigned a grade of W or NS, or a performance rating of Non-Performance for direct assessment programs. If a learner receives an incomplete and the final papers/projects are not completed prior to the end of the following quarter, the learner must be assigned a grade of F or NS.

Latin Honors

GuidedPath learners at the undergraduate and graduate levels (Master's and specialist only after January 2020), are eligible to graduate with honors upon meeting various criteria including earning the following grade point averages:

Undergraduate Level

Graduation with Honor (Cum Laude): 3.500 – 3.749

Graduation with High Honor (Magna Cum Laude): 3.750 – 3.849

Graduation with Highest Honor (Summa Cum Laude): 3.850 or above

Graduate Level

Graduation with Distinction: 3.850 or above

FlexPath learners are not eligible to graduate with honors.

Transfer

Previous college-level work submitted by applicants will be evaluated for transfer credit. Undergraduate programs require grades of C- or better for transfer. Graduate programs require grades of B- or better for transfer. Course work should be from regionally accredited institutions; however, Capella may consider transfer credit from international institutions and some non-regionally accredited institutions based on alternate accreditations. As of January 28, 2008, transfer credits reflect only those applied to a learner's current program.

Course Numbering System

Course levels determined by prefix:

9 Graduate course

8 Graduate course

7 Graduate course

6 Graduate course (Professional development courses prior to January 28, 2008)

5 Graduate course

4 Upper-division undergraduate course

3 Upper-division undergraduate course

2 Lower-division undergraduate course

1 Lower-division undergraduate course

FS Residency (course prefix)

Any course with the prefix "-FP" or "-FPX" was taken within a FlexPath program

Any course with the prefix "-H" was taken as part of the undergraduate honors pathway

Any course with the prefix "-R" includes a face-to-face component

Any course with the prefix "-V" includes a virtual residency component

Harold Abel School of Psychology course number system prior to January 28, 2008:

5500 - 5999 Graduate course

6000 - 6999 Non-credit residency and colloquium

7000 - 9999 Graduate course

PSY-R Psychology residency and colloquium (course prefix)

FS Residency (course prefix) prior to September 2003

Release of Information

The Family Educational Rights and Privacy Act of 1974 (FERPA), as amended, prohibits the release of this record or disclosure of its contents to any third party without the written consent of the learner.

Alteration or forgery of this document is a criminal offense.

Transcript key revised February 2021