

**Official University-Excuse Absence Form\***

*\*Not applicable to University Athletics absences. Student athlete absences are communicated by memo from the respective Athletics office.*

**Faculty or Staff Sponsor:** \_\_\_\_\_

**Title/Department:** \_\_\_\_\_

**E-mail and Campus extension:** \_\_\_\_\_

**Activity and related educational value: (may be documented by attaching a copy of the course syllabus with activity highlighted)**

**The following student(s) will be participating in this activity:**

**Date/time of activity/absence:** \_\_\_\_\_

**Faculty/Sponsor signature:** \_\_\_\_\_

**Department Head signature:** \_\_\_\_\_

**Academic Dean signature:** \_\_\_\_\_